

MAINTENANCE INSTRUCTION MANUAL

The specification is suitable to OS&Y gate valve Fig.3113/3114, 3119, 3193/3194, 3914.

PRESSURE/TEMPERATURE RATING

Valves rated at PN16 and class 50, 100 and 125 must be installed in a piping system whose normal pressure and temperature do not exceed the above ratings.

If system testing will subject the valve to pressures in excess of the working pressure rating, this should be within the test pressure for the body with the valve open.

The maximum allowable pressure in valves as specified in the standards is for non-shock conditions. Water hammer and impact for example, should be avoided.

If the limits of use specified in these instructions are exceeded or if the valve is used on applications for which it was not designed, a potential hazard could result.

LAYOUT AND SITING

It should be considered at the design stage where valves will be located to give access for operation, adjustment, maintenance and repair. Outside screw valves (rising stem) require space above the valve to accommodate the rising stem.

Valves must be provided with adequate support. Adjoining pipework must be supported to avoid the imposition of pipeline strains on the valve body, which would impair its performance.

Heavy valves may need independent support or anchorage.

Gate valves may be installed in:

- a) Horizontal pipework with stem vertical.
- b) Vertical pipework with stem horizontal.

The valve should not be installed in horizontal pipework with the stem horizontal because shut off performance may be impaired.

In the interests of safety, valves installed on end-of-line service in the closed position with infrequent opening should be fitted with a locking device on the operating mechanism. Alternatively, it should be fitted with a blanking flange on the downstream flange of the valve.

INSTALLATION

Prior to installation, a check of the identification plate and body marking must be made to ensure that the correct valve is being installed. Any electrical component e.g. actuators, limit switches must be explosion proof and comply with the Directive and Standards as listed in BS EN 1127-1 clause 6.4.5.

Valves are precision manufactured items and as such, should not be subjected to misuse such as careless handling, allowing dirt to enter the valve through the end ports, lack of cleaning both valve and system before operation and excessive force during bolting and handwheel operation.

All special packaging material must be removed.

Valves must be provided with adequate support. Adjoining pipework must be supported to avoid the imposition of pipeline strains on the valve body, which would impair its performance.

When large valves are provided with lifting lugs or eye nuts, these should be used to lift the valve.

Valves should not be lifted using the handwheel or stem.

Immediately prior to valve installation, the pipework to which the valve is to be fastened should be checked for cleanliness and freedom from debris.

Valve end protectors should only be permanently removed immediately before installation. The valve interior should be inspected through the end ports to determine whether it is clean and free from foreign matter.

The mating flange (both valve and pipework flanges) should be checked for correct gasket contact face, surface finish and condition. If a condition is found which might cause leakage, no attempt to assemble should be made until the condition has been corrected.

The gasket should be suitable for operation conditions or maximum pressure/temperature ratings.

The gaskets should be checked to ensure freedom from defects or damage.

Care should be taken to provide correct alignment of the flanges being assembled. Suitable lubricant on bolt threads should be used. In assembly, bolts are tightened sequentially to make the initial contact of flanges and gaskets flat and parallel, followed by gradual and uniform tightening in an opposite bolting sequence to avoid bending one flange relative to the other, particularly on flanges with raised faces.

Parallel alignment of flanges is especially important in the case of the assembly of a valve into an existing system.

Flanged joints depend on compressive deformation of the gasket material between the flange surfaces.

The bolting must be checked for correct size, length, material and that all connection flange bolt holes are utilized.

At the conclusion of installation and before operating, all dust deposits shall be removed from the equipment.

OPERATING

The valve is opened by anti-clockwise rotation of the handwheel to a positive stop. Further effort is not necessary. When fully open it is advantageous to rotate the handwheel clockwise 1/2 turn.

To close the valve, the handwheel is rotated clockwise to a positive stop.

Wheelkeys or other similar devices should not be used.

Note:

When the valve is closed at extreme high temperature and then cooled, the wedge may become tight in the valve and prove difficult to open.

Conversely, a valve closed at room temperature can be difficult to open if there is an increase in fluid temperature causing a linear expansion of the stem, which tightens the wedge further into the body seats.

The operator should use suitable hand protection at extreme temperature conditions.

The valve should only be used in the open or closed position.

Regulating or throttling service should be avoided.

MAINTENANCE

The valve should be at zero pressure and ambient temperature prior to any maintenance.

Maintenance Engineers & Operators are reminded to use correct fitting tools and equipment.

A full risk assessment and methodology statement must be compiled prior to any maintenance. This must include the removal of dust deposits by good housekeeping.

The risk assessment must take into account the possibility of the limits of use being exceeded whereby a potential hazard could result.

A maintenance programme should therefore include checks on the development of unforeseen conditions, which could lead to failure.

In systems where corrosion could be a potential hazard, wall thickness checks on the body and bonnet should be made. This requires either the removal of the valve from the pipeline or removal of the bonnet with

the system at zero pressure. If the wall thickness has reduced by 25%, the valve must be replaced.

Gland Adjustment

The gland may need adjustment during installation and then periodically thereafter to maintain a stem gland seal.

The following procedure is recommended:-

Each gland nut should be tightened evenly in a clockwise direction until increased resistance to operate the valve is obtained, or if leakage is present until the leakage stops.

Note: It is recommended that within the 1st year the gland be inspected at 3 monthly intervals to check for gland leakage.

Under normal working conditions, Gate Valves should not need further attention but when required the following procedures are recommended.

Fitting Additional Packing

1. Turn off circulating pumps.
2. Close valve by clockwise rotation of handwheel.
3. Loosen both gland nuts anti-clockwise and remove.
4. Lift the gland flange and gland ring away from gland packing.
5. Fit additional packing by means of wrapping graphite tape packing round stem and pushing packing into stuffing box.
6. Refit the gland ring, gland flange and both nuts, tighten gland nuts evenly in a clockwise direction until increased tension to operate the valve is obtained.

Replacing Bonnet Gasket

The valve should be isolated from the system and the valve drained before carrying out this operation.

1. Operate valve to mid-position.
2. Loosen and remove series of bonnet/body bolting (anti-clockwise).
3. Operate valve to closed position (clockwise rotation of handwheel). When closed, operate the valve a further 1/2 to 1 turn, which will break the bonnet joint.
4. Open valve to mid position (anti-clockwise rotation of handwheel).
5. The complete bonnet sub-assembly including the valve wedge can then be lifted off the valve body.
6. Upon reassembly, it is important that the guides on the wedge are located in the body guides.
7. Using a new bonnet gasket, refit the bonnet, bolting and tighten diagonally.

Note: It is recommended that the bonnet sub-assembly be refitted complete when the valve body is in line.